



Senior Patrol Leader (SPL)

The **Senior Patrol Leader** is elected by the Scouts to represent them as the top junior leader in the troop. Reports to: Scoutmaster.

Senior Patrol Leader duties:

- Preside at all troop meetings, events, activities, and the annual program planning conference.
- Conducts the Patrol Leaders' Council (PLC) meeting once a month.
- Appointed other boy leaders with the advice and consent of the Scoutmaster.
- Assign duties and responsibilities to other junior leaders.
- Assists with Scoutmaster in training junior leaders.
- Delegates task to the ASPLs. Makes sure an ASPL attends any meeting/function he will not be able to attend (troop, PLC, Committee Meeting, etc.)
- Oversees the planning efforts of Scouts for all Troop campouts (whether he attends these outing or not).
- Has good attendance at Troop meeting.
- Set a good example.
- Enthusiastically wear the Scout Uniform correctly.
- Live by the Scout Oath and Law.



Assistant Senior Patrol Leader (ASPL)

The **Assistant Senior Patrol Leader** is the second highest-ranking junior leader in the Troop. He is appointed by the troop election. The Assistant Senior Patrol Leader acts as the Senior Patrol Leader in the absence of the Senior Patrol Leader or when called upon. He also provides leadership to other junior leaders in the Troop. After his term is up as (ASPL) he is the (SPL) in waiting. Reports to: Senior Patrol Leader

Assistant Senior Patrol Leader duties:

- Help with leading meetings and activities as called upon by the Senior Patrol Leader.
- Take over troop leadership in the absence of the Senior Patrol Leader.
- Be responsible for training and giving direct leadership to the following appointed junior leaders: Scribe, Librarian, Troop Historian, Instructor, Quartermaster and Chaplain Aide.
- Perform tasks assigned by the Senior Patrol Leader.
- Serves as a member of the Patrol Leaders' Council (PLC) and attends the PLC meetings occurring during his service period.
- Attends the monthly events during his service period.
- Has good attendance at Troop meeting.
- Set a good example.



Patrol Leader

The **Patrol Leader** is elected by the patrol and leads the patrol.

Patrol Leader duties:

- Plan and lead patrol meetings and activities.
- Keep patrol members informed.
- Assign each patrol member a job and help them succeed.
- Represent the patrol at all Patrol Leaders' Council (PLC) meetings and at the annual program planning conference.
- Prepares the patrol to take part in all troop activities.
- Develop patrol spirit.
- Work with other troop leaders to make the troop run well.
- Know what patrol members and other leaders can do.
- Set the example.
- Wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit



Assistant Patrol Leader

The **Assistant Patrol Leader** is appointed by the Patrol Leader and leads the patrol in his absence.

Assistant Patrol Leader duties:

- Assist the Patrol Leader in planning and leading patrol meetings and activities.
- Keeping patrol members informed.
- Take charge of the patrol in the absence of the Patrol Leader.
- Represent the patrol at Patrol Leaders' Council (PLC) meetings in the absence of the Patrol Leader.
- Work with the other troop leaders to make the troop run well.
- Help develop patrol spirit.
- Set a good example.
- Wear the Scout Uniform correctly.



Troop Quartermaster

The **Troop Quartermaster** keeps track of troop equipment and assures it is in working order. Reports to: The Assistant Senior Patrol Leader.

Troop Quartermaster duties:

- Keep records on patrol and troop equipment.
- Keep equipment in good repair.
- Issue equipment and see that it is returned in good order. Suggest new or replacement items.
- Work with the troop committee member responsible for equipment.
- Have good attendance at Troop meeting.
- Set a good example.
- Enthusiastically wear the Scout Uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.



Troop Scribe

The **Troop Scribe** keeps the troop records. He records the activities of the Patrol Leaders' Council (PLC) and keeps a record of dues, advancement, and Scout attendance at troop meetings. Reports to: The Assistant Senior Patrol Leader.

Troop Scribe duties:

- Attend and keep a log of Patrol Leaders' Council (PLC) Meetings.
- Record attendance at troop functions.
- Record advancement in troop records.
- Work with the troop committee member responsible for finance, records, and advancement.
- Have good attendance at Troop meetings.
- Attends at least 2/3 of the monthly events during his service period.
- Set a good example.
- Enthusiastically wear the Scout Uniform correctly.
- Live by the Scout Oath and Law.



Troop Guide

The **Troop Guide** work actively with new in coming Scouts from the Cub Scouts. The Troop Guides introduce new Scouts to troop operations and help them feel comfortable in the troop.

Troop Guide duties:

- Help new Scouts earn advancement requirements through First Class.
- Advise patrol leader on his duties and responsibilities at PLC meetings.
- Attend Patrol Leaders Council (PLC) meetings with the New Scout Patrol Leader.
- Prevent harassment of new Scouts by older Scouts.
- Help Assistant Scoutmaster train new Scouts by older Scouts.
- Guide new Scouts through early troop experiences to help them become comfortable in the troop and the outdoors.
- Teach basic Scout skills.
- Have good attendance at Troop meeting.
- Set a good example.
- Enthusiastically wear the Scout Uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.



Librarian

The **Librarian** Troop librarians oversee the care and use of troop books, pamphlets, magazines, audiovisuals, and merit badge counselor lists. They check out these materials to Scouts and leaders and maintain records to ensure that everything is returned. They may also suggest the acquisition of new literature and report the need to repair or replace any current holdings.

Librarian duties:

- Establish and take care of the troop library.
- Keep records on literature owned by the troop.
- Add new or replacement items as needed.
- Keep books and pamphlets available for borrowing at troop meetings.
- Keep a system for checking books and pamphlets in and out. Follow up on late returns.
- Set a good example.
- Wear the Scout Uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.



Troop Historian

The **Historian** keeps a historical record or scrapbook of troop activities.

Historian duties:

- Gather pictures and facts about past troop activities and keeps them in scrapbooks, wall displays or informational (historical) files.
- Take care of troop trophies, ribbons, and souvenirs of troop activities.
- Keep information about former members of the troop.
- Enthusiastically wear the Scout Uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.



Chaplain Aide

The **Chaplain Aide** works with the Troop Chaplain to meet the religious needs of the Scouts in the troop. He also works to promote the religious emblems program.

Chaplain Aide duties:

- Keep troop leader apprised of religious holidays when planning activities.
- Assist Chaplain or religious coordinator in meeting the religious needs of troop members while on activities.
- Encourage saying grace at meals while camping or on activities.
- Tell Scouts about the religious emblem program of their faith.
- Help plan for religious observance in troop activities.
- Set a good example.
- Enthusiastically wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show Scout spirit.